



*(Construction Advisory Committee)*  
**MINUTES**

**REGULAR MEETING**  
**(November 19, 2019)**

**CALL TO ORDER**

The Construction Advisory Committee convened in a regular meeting on November 19 at 505 Barton Springs Road, Conference Room 805, Austin, TX 78704.

Chair Carson Fisk called the Committee Meeting to order at 10:10 AM

**LIAISONS+**

Roxanne Cook– Executive Liaison

Jessica Bild – Staff Liaison

**COMMITTEE MEMBERS (P = Present, A = Absent, X = Excused Absence)**

(P) Mayoral Appointee – Jolsna Thomas, Committee Member

(X) District 1 – Calvin Williams, Committee Member

(P) District 2 – Juan Pedro Munoz, Committee Member

(P) District 3 – Bob Batlan, Committee Member

(P) District 4 – Lyn Nance-Hendricks, Committee Member

(P) District 5 – Chad Gray, Committee Member

(P) District 6 – Matthew Gonzales, Vice Chair

(P) District 7 – Bobby Smith, Committee Member

(X) District 8 – Benjamin Maniere, Committee Member

(X) District 9 – Anna Bocchini, Committee Member

(P) District 10 – Carson Fisk, Chair

**CITY STAFF**

Baldemar Maldonado, Contract Compliance Supervisor, Capital Contracting Office

David Colligan, Interim Assistant Director, Economic Development Director

Garrett Cox, Procurement Manager, Capital Contracting Office

Mike Bewley, Safety Manager, Public Works

Cynthia Gonzales, Deputy Officer, Capital Contracting Office

Rolando Fernandez, Capital Contracting Officer, Capital Contracting Office

Richard Mendoza, Director, Public Works

Roxanne Cook, Interim Assistant Director, Public Works

Jessica Bild, Program Coordinator, Public Works

**ADDITIONAL STAFF**

Susana Pimiento, Translator

**1. CITIZENS COMMUNICATION**

- a. No Citizen's Communication.

**2. APPROVAL OF MINUTES (5 min)**

- a. October 15<sup>th</sup>, 2019
- b. Chair Carson Fisk- Motioned to approve October 15<sup>th</sup> minutes
- c. Committee Member Jolsna Thomas- Seconds – Unanimous Agreement

### **3. NEW BUSINESS (20 min)**

Chair Carson Fisk took up new business out of order of the agenda for one presenter.

- a. Discussion and Possible Action on Small Business Program 380 Agreements – Economic Development Department
  - i. David Colligan, Interim Assistant Director with Economic Development, provided an update on 380 Agreements and answered questions from the Committee.
  - ii. After the presentation, Committee Members requested David Colligan provide another update in 2020 to provide feedback prior to 380 Agreements Program going to Council.
  - iii. Committee requested that Staff Liaison Bild send presentation to members.

### **4. DIRECTOR'S REPORT (10 min)**

- a. Public Works Director Richard Mendoza and Assistant Director Roxanne Cook provided an update on upcoming Public Works related projects and status updates on ongoing projects.

### **5. OLD BUSINESS (10 min)**

- a. Discussion and Possible Action on Work Plan
  - i. Chair Carson Fisk, Staff Liaison Bild, Committee Members and City Staff discussed upcoming items as well as changes and corrections for Work Plan 2019 and changes for Work Plan 2020.
  - ii. Public Works and Committee Coordination was suggested as a possible ongoing item for the 2020 Work Plan.
  - iii. Staff Liaison Bild will be following up with Committee Members after the meeting to provide information requested from previous Work Plan 2019 presentations.

### **6. NEW BUSINESS (30 min)**

- a. Discussion and Possible Action on Prevailing Wage and Compliance-Capital Contracting Office
  - i. Baldemar Maldonado, Contract Compliance Supervisor with the Capital Contracting Office, provided a presentation on his Department and Wage Compliance while answering Committee questions regarding Wage Compliance Reporting and processes.
  - ii. Committee requested that Staff Liaison Bild send presentation to members and that in the future presentations be sent prior to meeting date.
- b. Discussion and Possible Action on 2018-2019 Internal Review Report
  - i. Committee reviewed the 2018-2019 Internal Review Report
  - ii. Chair Carson Fisk motioned to approve report for submittal
  - iii. Committee Member Jolsna Thomas seconds- Unanimous Agreement

### **7. FUTURE AGENDA ITEMS (5 min)**

- a. Discussion and Possible Action on Rest Break Ordinance Program Update
- b. Discussion and Possible Action on Contractor Evaluation Program
- c. Discussion and Possible Action on Corridor Plan Update

### **8. NEXT MEETING (December 17, 2019)**

### **9. ADJOURNMENT**

Committee Member Jolsna Thomas moved to adjourn, Committee Member Lyn Nance-Hendricks seconds, unanimous agreement

The City of Austin is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days (48 hours) before the meeting date. Please call [Jessica Bild](mailto:jessica.bild@cityofaustin.gov) with the Public Works Department, at [512-974-7065](tel:512-974-7065), for additional information; TTY users' route through Relay Texas at 711. For more information on the [Construction Advisory Committee](#), please contact [Jessica Bild](mailto:jessica.bild@cityofaustin.gov) at [512-974-7065](tel:512-974-7065).